

Student Registration and Getting Ready for Interim Testing

August 20, 2019

Housekeeping

- If you have problems hearing the presentation, dial in on a telephone. Dial-in information is available:
 - in the *Meeting Information* icon at the top-left of the screen
 - in your registration email (messenger@webex.com)
- Dialing in for audio is recommended for best sound quality.
- All attendees' lines are muted due to the high number of participants.
- For questions or comments, use the “Q&A” function.

Objectives

Today's session will cover the following topics:

- Overview and Key Resources
- Registration:
 - Changes for 2019–2020
 - New registration template
 - User interface versus upload
 - Resolving conflicts and errors
 - Attempts within an opportunity
- Registration Demonstration
- Training
- Questions

Interim Overview & Key Resources

Interim Assessment Overview

The interim assessment IS:	The interim assessment is NOT:
<ul style="list-style-type: none">• a way to monitor academic improvement, especially for students who are performing below grade level	<ul style="list-style-type: none">• an item bank intended for building classroom quizzes or assignments
<ul style="list-style-type: none">• a tool to inform interventions for students or groups of students based on predictions of STAAR performance	<ul style="list-style-type: none">• a source of test questions for tutoring or small-group instruction
<ul style="list-style-type: none">• a benchmarking instrument at the campus or district level	<ul style="list-style-type: none">• a formative assessment tool designed to provide standards-level performance data

Interim Assessment Overview

- Offered through the STAAR Online Testing Platform, software that is available for districts and open-enrollment charter schools.
 - Prior versions of the secure browser for Windows, Mac OS, and Linux must be uninstalled before installing the [latest updated version](#).
- Results are reported in the STAAR Assessment Management System's Online Reporting Suite (ORS), which has been designed to provide interim data in an easy-to-use format.
- Texas Education Agency (TEA) permission or confirmation is not required.

Interim Assessment Overview

Testing and Grade Level Terms

Term	Description
Grade Level	Enrolled grade of the student
Testing Level	Test content of the grade (for both the skill or concept being tested and the content of the testing items)
On-grade Testing	Testing where enrolled grade level and testing level are the same
Off-grade Testing	Testing at any grade level above or below enrolled grade level
Above-Grade Testing	Testing at a least one grade above enrolled grade level
Multi-Section Testing (MST)	All student tests begin with the same set of items, then proceed to one of three possible sections or stages. The second section includes items that are easier, of a similar difficulty, or harder depending on the results of the first section
Linear Testing	Traditional testing where all students take the same test with the same items.

Interim Assessment Overview

Opportunity Windows for 2019-2020

Interim Administration	Registration Begins	Administration Start Date	Administration End Date
First testing window (Opportunity 1)	August 12, 2019	August 15, 2019	March 31, 2020
Second testing window (Opportunity 2)	November 15, 2019	November 22, 2019	March 31, 2020

Interim Assessment Overview

- For some subjects, two different assessment administration opportunities are available, and districts can choose when to schedule either or both of these administrations.
- Subjects with **two** opportunities - available during Opportunity 1 and Opportunity 2
 - grades 3–8 mathematics
 - Spanish grades 3–5 mathematics
 - Algebra I
 - English I
 - English II

Interim Assessment Overview

- Subjects with **one** opportunity - available during Opportunity 2 only
 - grades 3–8 reading (includes Braille)
 - Spanish grades 3–5 reading
 - grade 5 and grade 8 science
 - Spanish grade 5 science
 - grade 8 social studies (includes Braille)
 - Biology
 - U.S. History (includes Braille)
- **Note:** There is no American Sign Language (ASL) for interim assessments.

Interim Assessment Overview

Embedded Supports Offered

- B = Refreshable Braille (English only, cannot be combined with any other PNP)
 - Available for STAAR 3–8 for reading and social studies
 - Available for STAAR EOC for English I, English II, and U.S. History
- M = Basic Calculator (mathematics and science in grades 3–7)
- R = Content and Language Supports (English, Spanish 3–5)
- T = Text-to-Speech (English, Spanish 3–5)
 - Includes click word

Interim Assessment Key Resources

- Websites

- <http://TexasAssessment.gov/administrators/technology/>.
- <https://tea.texas.gov/student.assessment/IA/>

The screenshot shows the 'TEAS ASSESSMENT' website with a navigation bar for 'FOR ADMINISTRATORS & EDUCATORS'. The main heading is 'TECHNOLOGY SYSTEMS AND SUPPORT'. Below this, there are three columns of links:

- STAAR Grades 3-8 and EOC**
 - STAAR Assessment Management System User's Guide
 - STAAR Assessment Management System User Roles Permissions Matrix for Interim and Summative Assessments (PDF)
- Interim Assessments**
 - STAAR Assessment Management System User Roles Permissions Matrix for Interim and Summative Assessments (PDF)
- STAAR Online Testing Platform Secure Browsers**
 - For Windows®
 - For Mac OS® (.pkg)
 - For Chromebook™
 - For iPad®
- STAAR Online Testing Platform Resources**
 - STAAR Online Testing Platform Technology Guide (PDF)
 - STAAR Online Testing Platform Local Caching Software (LCS) District Guide (PDF)
 - Online Readiness Tools
 - Quick Guide to Online Testing (PDF)
- STAAR Alternate 2, TEPAS, and TEPAS Alternate Assessment Management Systems**
 - Training Modules for the STAAR Alternate 2, TEPAS, and TEPAS Alternate Assessment Management Systems
 - STAAR Alternate 2, TEPAS, and TEPAS Alternate Assessment Management Systems User's Guide
 - User Roles and Permissions for the STAAR Alternate 2, TEPAS, and TEPAS Alternate Assessment Management Systems (PDF)
 - Installable TestNav (for Windows, Mac, Linux, Fedora, and Ubuntu, iPad, Android, and Chromebook) and ProctorCache Installers (for Windows and Mac)

The screenshot shows the TEA website with the heading 'State-Developed Interim Assessments'. The page includes a search bar, navigation links, and a 'Contact Information' box. The main content area discusses the 'Overview of Interim Assessments' and provides information about the Texas Education Agency (TEA) and its role in developing interim assessments.

State-Developed Interim Assessments

Student Assessment Home | Assessment A-Z Directory | Contact Student Assessment

Overview of Interim Assessments

The Texas Education Agency (TEA) has created **optional online interim assessments** that align to the Texas Essential Knowledge and Skills (TEKS). Test questions for the STAAR Interim Assessments are developed with Texas teachers and include some former STAAR items. These assessments will be available at no cost to districts and charter schools, and they are not tied to accountability.

STAAR Interim Assessments provide the flexibility for districts to assess students below their enrolled grade level. Testing below a student's enrolled grade may be appropriate for students who are consistently performing below grade-level expectations on classroom assignments and assessments. Allowing a student to test below grade level during both fall and spring interim assessment opportunities may provide the student a chance to show academic improvement that may not be apparent in the student's grade-level summative results.

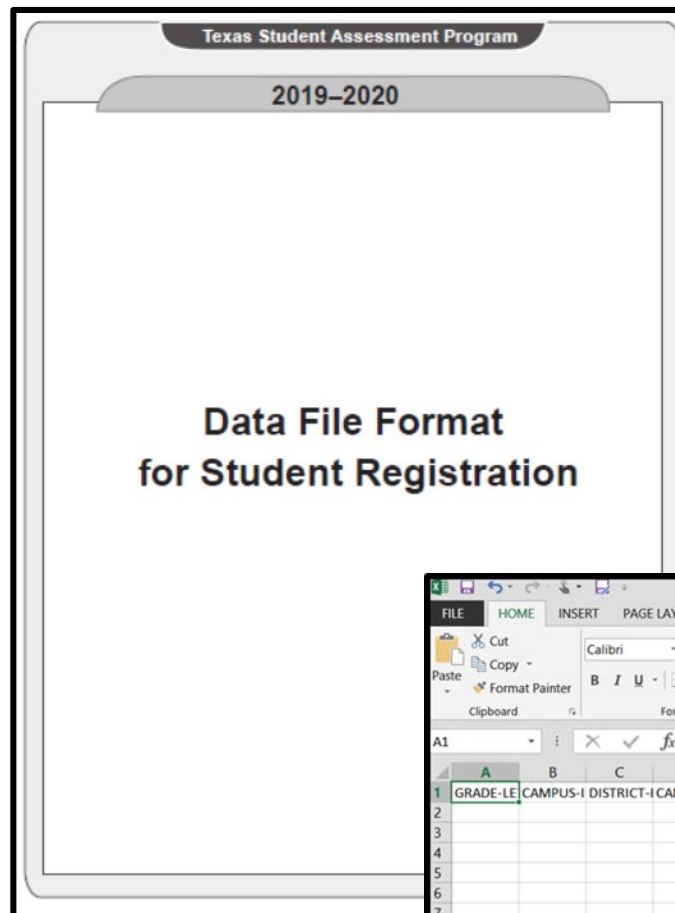
Contact Information

For additional information, contact:

Student Assessment Division
1701 North Congress Avenue
Room 3-122A
Austin, Texas 78701
(512) 463-9536
student.assessment@tea.texas.gov

Registration

Interim Assessment Changes for 2019–2020

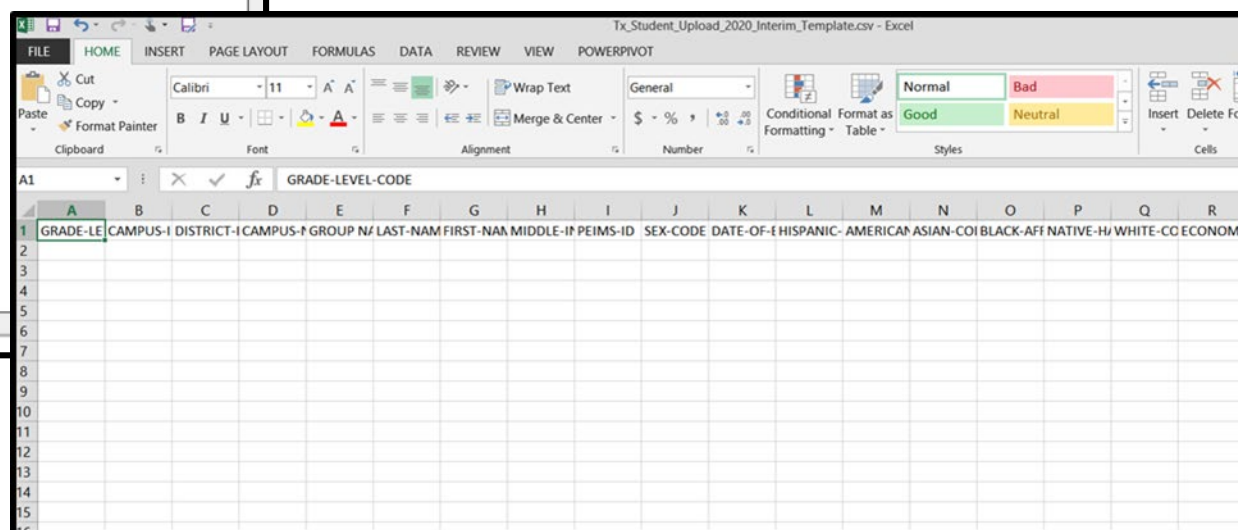


Updated header template

- The STAAR Summative and Interim share the 2019-2020 registration header template and registration document.

Available for download

- *Students > Upload*
- <http://texasassessment.gov/uploads/2019-2020-data-file-format-for-student-registration.pdf>



Interim Assessment Registration

- Students must be registered separately for Opportunity 1 and Opportunity 2 using one of the methods below.
- Two methods for registering students
 - *Students > Register*
 - *Students > Upload*

Interim Assessment Registration

Changes for 2019–2020

- Test Assessment Type Field (column BA)
 - Accepted values: “I” and “blank”
 - Enter I for interim registrations
 - Must leave blank for summative administrations
- PNPs expanded to include Spanish titles

Interim Assessment Registration: User Interface (UI)

The screenshot displays the STAR Assessment Management web application. The top navigation bar includes links for Students, Online Testing, Orders, Reports, Structure, and Admin. A left sidebar contains icons and labels for Students, View & Edit, Register (highlighted), Upload, Student Directory, Resolution, and Transfer. The main content area is titled 'Register A Student' and shows 'Step 1: Enter PEIMS and Student Information'. It features three input fields: 'Test Administration' (a dropdown menu showing '2019-20 INT 3-8 Spring (RE, SC, SS)'), 'District' (a dropdown menu showing 'ETS UAT District #1 New [9999999000]' and 'Training and UAT Region [999999991]'), and 'PEIMS ID' (an empty text box). A green 'Add Student' button is positioned to the right of the input fields. The footer contains the TEA logo, version 'v12.16.0', and ETS legal information.

STAR Assessment Management

Students + Online Testing + Orders + Reports + Structure + Admin +

Home / Students / Register A Student

Register A Student

Step: 1 2

Step 1: Enter PEIMS and Student Information

Test Administration *
2019-20 INT 3-8 Spring (RE, SC, SS)

District *
ETS UAT District #1 New [9999999000]
Training and UAT Region [999999991]

PEIMS ID *

Add Student

TEA TAMS About

v12.16.0

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ETS

Interim Assessment Registration:

Students > Upload

- The following fields are required on the Interim Grades 3–8 student data file:
 - Grade
 - Campus-ID-of-Enrollment (County/District/Campus Number)
 - District-Name
 - Campus-Name
 - Student Name fields (Last-Name, First-Name) **NOTE:** Middle initial not required
 - PEIMS-ID
 - Date-of-Birth

Interim Assessment Registration:

Students > Upload

- The following fields are required on the Interim End-of-Course student data file:
 - Grade
 - Campus-ID of-Enrollment (County/District/Campus Number)
 - District-Name
 - Campus-Name
 - Student Name fields (Last-Name, First-Name) **NOTE:** Middle initial not required
 - PEIMS-ID
 - Date-of-Birth
 - End-of-Course Code (Course Code)
 - Test Format (online testing mode, for students with PNP accommodations, enter O in the Test Format field.)
 - Sex-Code

Registration Errors and Conflicts: Students > Upload

Download Spreadsheet Template – blank CSV file that can be used to enter student records for upload

Filename – click on file name to download/retrieve file that was uploaded

Status –



All records successfully uploaded



















Some but not all records successfully uploaded



No records successfully uploaded

Uploads – indicates the fraction of records that successfully uploaded

#	Date ▲	Filename	Status	Test Administration	User ID	Uploads	Errors	Conflicts	Actions
1	08/23/2018	disricReport_433.csv	✓	2018 DEC STAAR EOC A1-B6-E1-E2-US	TUser121	3/3	0	0	 
2	08/23/2018	disricReport_433.csv	⚠	2018 DEC STAAR EOC A1-B6-E1-E2-US	TUser121	2/3	1	0	 
3	08/23/2018	StudentSearch.csv	✓	2018 DEC STAAR EOC A1-B6-E1-E2-US	TUser121	20/20	0	0	
4	08/23/2018	OIT Grade Upload.csv	✓	2018 DNT 3-8 Opportunity 1	MTaylor005	4/4	0	0	
5	08/21/2018	C:\Users\lsbrahmajogul\Documents\TexasStudent...	✓	2018 DNT 3-8 Opportunity 1	SBrahmajogul001	2/2	0	0	
6	08/21/2018	C:\Users\lsbrahmajogul\Documents\TexasStudent...	✓	2018 DNT 3-8 Opportunity 1	SBrahmajogul001	2/2	0	0	
7	08/15/2018	TEAGSR.csv	✓	2018 DNT 3-8 Opportunity 1	RRabinReed	12/12	0	0	
8	08/13/2018	TEAGSR.csv	✓	2018 DNT 3-8 Opportunity 1	RRabinReed	12/12	0	0	
9	08/13/2018	TEAGSR.csv	✓	2018 DNT 3-8 Opportunity 1	RRabinReed	12/12	0	0	
10	08/13/2018	TEAGDM.csv	✓	2018 DNT 3-8 Opportunity 1	RRabinReed	24/24	0	0	
11	08/13/2018	DNT3-802018P_3-5_Spanish_allPNP.csv	✓	2018 DNT 3-8 Opportunity 1	alligher002	24/24	0	0	
12	08/13/2018	DNT3-802018P_3-5_Spanish_allPNP.csv	✓	2018 DNT 3-8 Opportunity 1	alligher002	24/24	0	0	
13	08/13/2018	Tx Student Upload 2018 Inerim Template (15).csv	✗	2018 DNT 3-8 Opportunity 1	TUser121	0/	1	0	 

Registration Errors and Conflicts: Students > Upload

Errors – indicates the number of errors in the file upload

Conflicts – indicates the number of conflicts in the file upload

Actions:

Download Errors – downloads an error report detailing the row number(s) in the upload file containing errors and the cell that contained the error



Delete File – deletes upload file record from list – this action will not affect any records that were successfully uploaded.



- Not recommended – removal of the upload file entry may prohibit investigation of errors and warnings.

Registration Errors and Conflicts

Errors occur when data entered does not conform to data file specifications.

- *Uploaded File: Errors*
 - Indicates the column(s) containing errors
 - Indicates the error type
 - Indicates the number of rows (records) with an error
- Further drilldown reveals:
 - Row # with error
 - Associated PEIMS ID
 - Invalid data entry

Uploaded File: Errors

The values causing the errors in the uploaded files are listed below. To view specific error information, click the number in the # of Rows with Error column. Fix these errors in your spreadsheet and then upload the file again to create or update the students.

File Errors: 1

#	Column	Error Type	# Rows with Error
1	GRADE-LEVEL-CODE	Grade level code is invalid.	2

CLOSE

Uploaded File: Errors [Back to Errors](#)

The values causing the errors that were displayed on the previous screen are listed below, including the row number in the CVS file, the PEIMS ID and the data entered.

Column: GRADE-LEVEL-CODE
Error Type: Grade level code is invalid.
Results: 2


#	Row	PEIMS ID	Invalid Data
1	2	558054895	14
2	3	396302726	15

CLOSE [BACK](#)

Registration Errors and Conflicts

Conflicts occur when there is a mismatch between uploaded student data and Student Directory information.

- *Uploaded File: Conflicts*
 - Indicates the column(s) containing a conflict
 - Indicates the conflict type
 - Indicates the number of rows (records) containing a conflict
- Further drilldown reveals:
 - Row # with conflict
 - Associated PEIMS ID
 - Invalid data entry


 **Uploaded File: Conflicts**

The values causing the conflicts in the uploaded file are listed below. To view specific conflict information, click the number in the # Rows with Conflict column. Conflicts occur when a student's name, or date-of-birth (DOB) do not match the Student Directory. Student registrations with conflicts cannot be created using Upload Students and must be created using Register Students.

File Conflicts: 1

#	Column	Conflict Type	# Rows with Conflict
1	DATE-OF-BIRTH	Student Directory mismatch with at least two of three field from: DOB, first name, last name. Student can only be added through online process	2

CLOSE

 **Uploaded File: Conflicts** Back to Conflicts

The values causing the conflicts that were displayed on the previous screen are listed below, including the row number in the CVS file, the PEIMS ID and the data entered.

Column: DATE-OF-BIRTH
Conflict Type: Student Directory mismatch with at least two of three field from: DOB, first name, last name. Student can only be added through online process
Results: 2

#	Row	PEIMS ID	Invalid Data
1	153	00000001	011700
2	154	00000001	011700

CLOSE

BACK

Interim Assessment Registration

- Ten attempts (re-attempts per student) available within each opportunity

Reattempting test

Language changes are not allowed on reattempts. PNP changes are allowed. Maximum attempts allowed (including initial attempt): 10.

Continue Cancel

Test Enrollments

Test *	Test Info			Registration Type	Attempts	Actions
Subject	Version	Mode				
Mathematics	STAAR	Online	Regular	1		
Grade	Testing Campus * (Test times are local)		Online Testing Group	Language		
05	Austin - ETS UAT District 1 EL 4 [999999443]		PNP FIVE MTH ENG	English		
Personal Needs and Preferences (PNP)						
Basic Calculator (M)						
Local Use						
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						

Add Another Test

Interim Registration Demo

Training

Training

- Interim Assessment Overview and Interim Assessments Updates Webinar posted below:
<https://texasassessment.gov/administrators/training/>
- The session covered:
 - Interim Assessments Overview
 - Changes for 2019–2020
 - Preparing for Interim Testing
 - Test Administration
 - Interim Assessments Best Practices
 - Resources and Training

Training

Upcoming Webinar Trainings

- **A Deep Dive into the Online Reporting Suite (ORS)**
 - Tuesday, August 27, 2019
 - 1:30 p.m.–3:00 p.m. (CT)
 - Click [here](#) to register.
- Summative and Interim webinar registration links posted to <https://texasassessment.gov/administrators/training>

Questions



Customer Support

- Texas Assessment Support Center
- Monday–Friday
- 8:00 a.m.–5:00 p.m. (CT)
- 855-333-7770
- STAAREOC@ets.org or STAAR3-8@ets.org
- Click the chat link in the *Help Documentation* tab in the Assessment Management System.